

Information on data processing for e-mail communication

In the case of initial contact by e-mail, we are obliged to provide you with the following data protection information:

If you contact us by email, we will only process your personal data if

- you have consented to the data processing (Art. 6 para. 1 lit. a GDPR);
- the processing is necessary for the initiation, establishment, content or amendment of a contract between you and us (Art. 6 para. 1 lit. b GDPR)
- the processing is necessary for compliance with a legal obligation to which we are subject (Art. 6 para. 1 lit. c GDPR) or
- processing is necessary for the purposes of our legitimate interests (Art. 6 para. 1 lit. f GDPR).

Your personal data will remain with us until you ask us to delete it, revoke your consent to storage or the purpose for data storage no longer applies (e.g. after your request has been processed). Mandatory statutory provisions, in particular retention periods under tax and commercial law, remain unaffected.

You have the right to receive information about the origin, recipient and purpose of your stored personal data free of charge at any time. You also have the right to withdraw your consent, to object, to data portability and to lodge a complaint with the competent supervisory authority. Furthermore, you can request the correction, deletion and, under certain circumstances, the restriction of the processing of your personal data.

Further information can be found on our website.

Our contact details:

HCONSULT Polska sp.z o.o.

ul. Chorzowska 108

40-121 Katowice

Phone: +48 601848894

E-mail: info@hconsult-polska.pl

If you have any questions or concerns about data protection, please contact us by post at the above address or by e-mail at: info@hconsult-polska.pl

Additional information

Storage duration of personal data

We generally delete personal data when there is no need for further storage. A requirement may exist in particular if the data is still needed to fulfill contractual services, to check and grant or defend against warranty and guarantee claims. In the case of statutory retention obligations, deletion will only be considered after the respective retention obligation has expired.

Obligation to provide personal data

You are not obliged to provide your personal data. Without your data, we may not be able to process your request or provide contractually agreed services.

Your rights

You have the right of access under Art. 15 of the General Data Protection Regulation (GDPR), the right to rectification under Art. 16 GDPR, the right to erasure under Art. 17 GDPR, the right to restriction of processing under Art. 18 GDPR, the right to notification under Art. 19 GDPR and the right to data portability under Art. 20 GDPR.

In addition, you have the right to lodge a complaint with a data protection supervisory authority in accordance with Art. 77 GDPR if you believe that your personal data is being processed unlawfully. The right to lodge a complaint is without prejudice to any other administrative or judicial remedy.

If we process the data on the basis of your consent, you are entitled to withdraw this consent at any time in accordance with Art. 7 GDPR. Please note that the revocation only takes effect for the future. Processing that took place before the withdrawal is not affected. Please also note that we may have to store certain data for a certain period of time in order to comply with legal requirements (see section "Duration of data storage").

Insofar as we process your data in accordance with Art. 6 para. 1 lit. f GDPR to protect our legitimate interests, you have the right to object to the processing of this data at any time for reasons arising from your particular situation in accordance with Art. 21 GDPR. We will then no longer process this personal data unless we can demonstrate compelling legitimate grounds for the processing. These must outweigh your interests, rights and freedoms, or the processing must serve the assertion, exercise or defense of legal claims.

You are welcome to contact us to protect your rights.

Automated decision making

An automated decision in individual cases within the meaning of Art. 22 GDPR does not take place.